

PR700 - Runtime Parameter Form (CD435 - Proc Request)

Field Name	Description	Attributes	Derivation Source	Query Field	Mapping
DESTINATION	This field contains the destination where the CD435 is to be sent or viewed. Note: Valid destinations include "Screen", "File", "Printer", "Mail", and "Preview".	Required. This field contains an LOV.	System generated	N	N
DOCUMENT	The field displays the document number to be viewed. Note: If an individual document is not selected, the value defaults to "ALL".	Required. This field contains an LOV.	System generated	N	N
BUREAU	This field identifies the bureau of the requisition to be printed. Note: If an individual bureau is not selected, the value defaults to "ALL".	Required. This field contains an LOV.	Valid values are maintained in GL004	N	N

Field Name	Description	Attributes	Derivation Source	Query Field	Mapping
VENDOR	This field displays a specific vendor by which to sort the requisitions. Note: If a specific vendor is not selected the value defaults to "ALL".	Required. This field contains an LOV.	Valid values are maintained in PM002	N	N
EMPLOYEE	This field displays a specific employee by which to sort the requisition. Note: If a specific employee is not selected the value defaults to "ALL".	Required. This field contains an LOV.	Valid values are maintained in GL029	N	N
BEGINNING DATE	This field lists the earliest effective date of a requisition in the system. The required format for this field is DD-MON-YYYY, e.g., 31-MAY-1996.	Required. This field contains an LOV.	System generated	N	N
END DATE	This field contains the last date that a CD-435 was entered into the system. The required format for this field is DD-MON-YYYY, e.g., 31-MAY-1996.	Required. This field contains an LOV.	System generated	N	N
PREVIOUS	Selecting this pushbutton returns the user to the previous screen.	Pushbutton	N/A	N/A	N/A
NEXT	Selecting this pushbutton advances the user to the next screen.	Pushbutton	N/A	N/A	N/A
RUN REPORT	Selecting this pushbutton generates the report.	Pushbutton	N/A	N/A	N/A
CANCEL	Selecting this pushbutton cancels the report, and returns to the main menu.	Pushbutton	N/A	N/A	N/A
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INVOICE ADDRESS	This field displays the address of the requisitioner's payment office.	Derived	System generated from FM030	N	N

Field Name	Description	Attributes	Derivation Source	Query Field	Mapping
REQUISITION NUMBER	This field displays the system generated purchase request number. It includes the fiscal year and the document number.	Derived	System generated from FM030	N	N
TO:	This field indicates recommended vendor. It includes the name, telephone number, and contact name of the vendor.	Derived	System generated from FM030	N	N
SOURCE REFERENCE	This field displays any text that was written in the source reference field.	Derived	System generated from FM030		
REQUISITION CONTACT PERSON	This field displays the point of contact for the requisition office. It includes the employee's name, telephone number and fax number.	Derived	System generated from FM030	N	N
LINE	This field displays the line item number of the line item being purchased.	Derived	System generated from FM030	N	N
DESCRIPTION	This field displays the line item description.	Derived	System generated from FM030	N	N
DELIVERY BY	This field indicates the date the line item should be delivered to the receiving office.	Derived	System generated from FM030	N	N
QUANTITY	This field indicates the line item quantity being ordered.	Derived	System generated from FM030	N	N
UNIT	This field displays the unit of measure for the line item.	Derived	System generated from FM030	N	N
UNIT PRICE	This field displays the price of the line item per unit in dollars.	Derived	System generated from FM030	N	N
AMOUNT	This field displays the total cost of line item in dollars.	Derived	System generated from FM030	N	N
TOTAL	This field displays the total dollar amount for the entire purchase request.	Derived	System generated from FM030	N	N
SELLER	This field displays the suggested vendor for the purchase request.	Derived	System generated from FM030	N	N

Field Name	Description	Attributes	Derivation Source	Query Field	Mapping
SOURCE REFERENCE	This field displays any text that was written in the source reference field	Derived	System generated from FM030	N	N
LINE ITEM	This field displays the number of the line item.	Derived	System generated from FM030	N	N
SHIP TO INFORMATION	This field details the descriptive information on where the line item is to be shipped. It includes the name and address of the building. It also includes the person to be placed in attention to and their phone number.	Derived	System generated from FM030	N	N
LINE	This field displays the number of the line item.	Derived	System generated from FM030	N	N
MDL	This field indicates the multiple distribution line number of the line item.	Derived	System generated from FM030	N	N
RECEIVING OFFICE	This field indicates the receiving office code which is to receive the items.	Derived	System generated from FM030	N	N
FULL ACCOUNTING CLASSIFICATION	This field displays the accounting classification code for the receiving office.	Derived	System generated from FM030	N	N
DIST %	This field indicates the percentage of the line item being distributed to the specific ACCS.	Derived	System generated from FM030	N	N
AMOUNT	This field displays the total dollar amount of the of the line item for that specific ACCS.	Derived	System generated from FM030	N	N
CLEARANCES AND REMARKS	This field details the additional remarks and comments for the requisition.	Derived	System generated from FM030	N	N
TITLE OF REQUEST AUTHORIZING OFFICIAL	This field displays the title of the employee who fully approves the purchase request.	Derived	System generated from FM030	N	N

Field Name	Description	Attributes	Derivation Source	Query Field	Mapping
TELEPHONE	This field displays the telephone number of the authorizing employee.	Derived	System generated from FM030	N	N
SIGNATURE	This field displays the name of the authorizing official.	Derived	System generated from FM030	N	N
DATE	This field displays the date the authorizing official signed the report.	Derived	System generated from FM030	N	N
TITLE OF REQUESTER	This field displays the title of the requisitioner.	Derived	System generated from FM030	N	N
TELEPHONE	This field displays the telephone number of the requisitioner.	Derived	System generated from FM030	N	N
SIGNATURE	This field displays the name of the requisitioner.	Derived	System generated from FM030	N	N
DATE	This field displays the date the requisitioner signed the report.	Derived	System generated from FM030	N	N